



MADHA DENTAL COLLEGE & HOSPITAL

(A Christian Minority Institution)

(Recognised by the Dental Council of India, New Delhi (F.No.v.12017/75/2006-DE dt.01.11.2011)
and affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai)

Madha Nagar, Kundrathur, Chennai - 600 069. Ph.: 72739 01234, 72749 01234, Fax : 2478 0798
E-Mail : info@madhadentalcollege.com Website : www.madhadentalcollege.com

Admin. Office : 1A, Chari Street, North Usman Road, T.Nagar, Chennai - 17. Ph : 2814 0212, Tele fax : 044-2814 0213

CIRCULAR

MDCH/ACC-CIR/2018-2019/001

05/06/2018

This is to bring to your notice that the first Academic and curriculum committee meeting for the academic year (2018 – 2019) will be held on 12th June 2018 in the principal office. All the committee members are mandated to attend the meeting.

The following agenda are to discussed in the meeting.

- The Tamil Nadu Dr. MGR Medical university Examination time table and schedule.
- Posting schedule for Undergraduate and postgraduate students.
- Conduct of interdepartmental courses, value added courses, CDEs and workshops
- Academic timetable of students, lesson plans and teaching schedules
- Progress of PG dissertations
- Parent teachers meeting
- NEET training for undergraduates

Any other issue with the permission of the chair

Principal

PRINCIPAL

MADHA DENTAL COLLEGE & HOSPITAL
KUNDRATHUR, CHENNAI - 600069

Copy to

1. The Chairman
2. Managing Director/Vice-Chairperson
3. Curriculum committee members
4. All HODs
5. Notice board
6. Office file

Principal

PRINCIPAL
MADHA DENTAL COLLEGE & HOSPITAL
KUNDRATHUR, CHENNAI - 600069.



MADHA DENTAL COLLEGE & HOSPITAL

(A Christian Minority Institution)

(Recognised by the Dental Council of India, New Delhi (F.No.v.12017/75/2006-DE dt.01.11.2011)
and affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai)

Madha Nagar, Kundrathur, Chennai - 600 069. Ph.: 72739 01234, 72749 01234, Fax : 2478 0798
E-Mail : info@madhadentalcollege.com Website : www.madhadentalcollege.com

Admin. Office : 1A, Chari Street, North Usman Road, T.Nagar, Chennai - 17. Ph : 2814 0212, Tele fax : 044-2814 0213

ACADEMIC AND CURRICULUM COMMITTEE

MINUTES OF MEETING

The academic and curriculum committee meeting was held on 12th June 2018 in the principal office at Madha dental college and hospital from 12:30pm to 3:00 pm. The following members attended.

Name	Position	Signature
Dr M.C. Sainath	Chairperson	
Dr. V.Susila Anand	Convenor	
Dr Sharmila Hussain	Member	
Dr Jeyavelu	Member	
Dr. Selva Kumar	Member	
Dr. Anuradha	Member	

The meeting commenced with a welcome note by the Principal. The minutes of meeting are listed below:

- To discuss action taken on the minutes of the previous meeting
- Discussion on Dr. MGR Medical university Examination timetable schedule and steps taken to prepare the students were decided
- Committee discussed on clinical and community posting of undergraduates, and extended clinical training for the students based on the feedback obtained from the teachers,
- Identified the list of interdisciplinary/ interdepartmental courses for the BDS and MDS students. The concerned department for each course were decided.


PRINCIPAL

MADHA DENTAL COLLEGE & HOSPITAL
KUNDRATHUR, CHENNAI - 600069.



MADHA DENTAL COLLEGE & HOSPITAL


(A Christian Minority Institution)

(Recognised by the Dental Council of India, New Delhi (F.No.v.12017/75/2006-DE dt.01.11.2011)
and affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai)

Madha Nagar, Kundrathur, Chennai - 600 069. Ph.: 72739 01234, 72749 01234, Fax : 2478 0798
E-Mail : info@madhadentalcollege.com Website : www.madhadentalcollege.com

Admin. Office : 1A, Chari Street, North Usman Road, T.Nagar, Chennai - 17. Ph : 2814 0212, Tele fax : 044-2814 0213

- Class schedules for Inter-departmental courses of undergraduates and peripheral postings schedules of post graduates were finalised.
- The proposed topics for value-added and additional courses to be conducted by each department for the academic year 2018-2019 were discussed. List of Value added and add on courses to be conducted were finalised based on the feedback of the students and the course co-ordinators were advised to ensure students participation to the fullest in the courses. Value-added courses on Biomedical waste management to be included as suggested in the feedback obtained from the Professionals and experts.
- Discussion on academic calendar, master timetables, internal assessment schedules, lesson plans and department teaching schedules of undergraduates and postgraduates for the academic year 2018-2019.
- Committee appreciated previous semester results and discussed on steps to be taken to focus on slow performers
- Progress of the PG dissertations and the department heads to follow up on timely thesis completion.
- Identification of slow performers in each course and conduct of remedial classes for slow performers.
- Committee discussed about the conduct of parent teachers meeting
- Committee planned the dates to conduct orientation programs for fresher undergraduates and postgraduates
- Discussed on the conduct of CDEs and workshops for the students
- Discussion regarding NEET training programs for the final year and CRI BDS students


PRINCIPAL
MADHA DENTAL COLLEGE & HOSPITAL
- KUNDRATHUR, CHENNAI - 600069.



MADHA DENTAL COLLEGE & HOSPITAL

(A Christian Minority Institution)

(Recognised by the Dental Council of India, New Delhi (F.No.v.12017/75/2006-DE dt.01.11.2011)
and affiliated to the Tamil Nadu Dr. M.G.R.Medical University, Chennai)

Madha Nagar, Kundrathur, Chennai - 600 069. Ph.: 72739 01234, 72749 01234, Fax : 2478 0798
E-Mail : info@madhadentalcollege.com Website : www.madhadentalcollege.com

Admin. Office : 1A, Chari Street, North Usman Road, T.Nagar, Chennai - 17. Ph : 2814 0212, Tele fax : 044-2814 0213

CIRCULAR

MDCH/ACC-CIR/2018-2019/002

27/11/2018

This is to inform that the second Academic and curriculum committee meeting for this academic year (2018 – 2019) will be held on 4th December 2018 in the principal office. All the committee members are asked to attend the meeting. The following agenda are to be discussed in the meeting.

- Discussion on conduct of internal exams
- Teaching schedule and syllabus coverage
- Basic life support programs for students
- Progress of Value-added and add on courses
- Remedial classes for slow performers
- Stakeholders Feedback discussion
- PG dissertations
- Any other issue on permission of the chair

Principal
PRINCIPAL

MADHA DENTAL COLLEGE & HOSPITAL
KUNDRATHUR, CHENNAI - 600069.

Copy to

1. The Chairman
2. Managing Director/Vice-Chairperson
3. Curriculum committee members
4. All HODs
5. Notice board
6. Office file

Principal
PRINCIPAL

MADHA DENTAL COLLEGE & HOSPITAL
KUNDRATHUR, CHENNAI - 600069.



MADHA DENTAL COLLEGE & HOSPITAL

(A Christian Minority Institution)

(Recognised by the Dental Council of India, New Delhi (F.No.v.12017/75/2006-DE dt.01.11.2011)
and affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai)

Madha Nagar, Kundrathur, Chennai - 600 069. Ph.: 72739 01234, 72749 01234, Fax : 2478 0798
E-Mail : info@madhadentalcollege.com Website : www.madhadentalcollege.com

Admin. Office : 1A, Chari Street, North Usman Road, T.Nagar, Chennai - 17. Ph : 2814 0212, Tele fax : 044-2814 0213

ACADEMIC AND CURRICULUM COMMITTEE

MINUTES OF THE MEETING

The academic and curriculum committee meeting was held on 04th December 2018 in the principal office at Madha dental college and hospital from 10:30am to 01:30 pm with the following members.

Name	Position	Signature
Dr M.C. Sainath	Chairperson	
Dr. V.Susila Anand	Convenor	
Dr Sharmila Hussain	Member	
Dr Jeyavelu	Member	
Dr. Selva Kumar	Member	
Dr. Anuradha	Member	

The discussions held in the meeting are listed below:

- Decision on tentative dates for the completion of postgraduate Thesis & dissertation and informed the HODs and thesis guide to make students submit research papers on time
- Discussion on the coverage of syllabus for BDS and MDS programs.
- Discussion on the internal and University exams schedules, model and improvement examination dates were finalised
- Discussed on the progress of the value-added courses and obtaining feedback from the students on the course content.


PRINCIPAL
MADHA DENTAL COLLEGE & HOSPITAL
- KUNDRATHUR, CHENNAI - 600069.



MADHA DENTAL COLLEGE & HOSPITAL


(A Christian Minority Institution)

(Recognised by the Dental Council of India, New Delhi (F.No.v.12017/75/2006-DE dt.01.11.2011)
and affiliated to the Tamil Nadu Dr. M.G.R.Medical University, Chennai)

Madha Nagar, Kundrathur, Chennai - 600 069. Ph.: 72739 01234, 72749 01234, Fax : 2478 0798
E-Mail : info@madhadentalcollege.com Website : www.madhadentalcollege.com

Admin. Office : 1A, Chari Street, North Usman Road, T.Nagar, Chennai - 17. Ph : 2814 0212, Tele fax : 044-2814 0213

- Basic life support certification program dates for interns and postgraduates were finalised and informed the concern department to work on to conduct program and encourage every student to be part of this
- Committee discussed on feedback taken from students and suggested the departments to organise hands-on training and workshops on recent advances in dental sciences for enhancing their clinical skills. Based on the feedback obtained from teachers, departments were asked to prepare structured checklist for the assessment of clinical and pre-clinical skills of students. Alumni feedback analysis suggested to include more societal and extension activities for students which can be attained by conduct of field visits, rallies from I year of study.


PRINCIPAL
MADHA DENTAL COLLEGE & HOSPITAL
KUNDRATHUR, CHENNAI - 600069.