



# MADHA DENTAL COLLEGE & HOSPITAL

(A Christian Minority Institution)

(Recognised by the Dental Council of India, New Delhi (F.No.v.12017/75/2006-DE dt.01.11.2011)  
and affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai)

Madha Nagar, Kundrathur, Chennai - 600 069. Ph.: 72739 01234, 72749 01234, Fax : 2478 0798  
E-Mail : info@madhadentalcollege.com Website : www.madhadentalcollege.com

Admin. Office : 1A, Chari Street, North Usman Road, T.Nagar, Chennai - 17. Ph : 2814 0212, Tele fax : 044-2814 0213

## CIRCULAR

MDCH/ACC-CIR/2020-2021/001

03/06/2020

This is to bring to your notice that the Academic and college curriculum committee meeting for the academic year (2020-2021) will be held on 10<sup>th</sup> June 2020 through online meet. The link for the meeting shall be mailed. All the committee members are asked to attend the meeting. The following agenda are to be discussed in the meeting.

- Online teaching for students through google platform
- Preparation of schedules for online classes
- Online evaluation
- Development of e-content by faculty
- Implementation of covid-19 protocols in and around the college campus
- Conduct of webinars and CDEs through online
- Conduct of value added and add on courses through online
- Conduct of interdepartmental courses for the undergraduates through online. Class schedules to be sent to the departmental heads
- Conduct of NEET training program
- Parents teachers meeting

Principal

**PRINCIPAL**

MADHA DENTAL COLLEGE & HOSPITAL  
KUNDRATHUR, CHENNAI - 600069.

Copy to

1. The Chairman
2. Managing Director/Vice-Chairperson
3. Curriculum committee members
4. All HODs
5. Notice board
6. Office file

Principal

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## ACADEMIC AND CURRICULUM COMMITTEE

### MINUTES OF MEETING

The academic and curriculum committee meeting was held on 10<sup>th</sup> June 2020 through online meet from 1:30 pm to 03:30 pm. The following members attended.

Name	Position	Signature
Dr M.C. Sainath	Chairperson	
Dr. V.Susila Anand	Convenor	
Dr Sharmila Hussain	Member	
Dr Priya	Member	
Dr.J.Selva Kumar	Member	
Dr. G.Siva kumar	Member	

The minutes of meeting are listed below:

- Preparation of online class schedules for UG and PG students
- Sensitize faculty and students on taking classes through online platforms like google meet and zoom.
- Conducting online evaluation for students through MCQs
- To follow strict covid-19 protocols in the campus by the students and faculties
- To finalise the topics for value added courses and add on courses to be conducted by the departments through online and prepare the schedules
- Prepare online class schedules for interdepartmental courses of UG students and disseminate the schedules to the concerned departments
- Conduct of PG seminars through online.

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- To plan online workshops for students about masking, early covid-19 symptoms and hand washing techniques
- To conduct e-learning and e-content development training programs for faculty
- Faculty to be emphasized to create e-lectures
- To inform students about online class importance and sensitize parents for their students' online attendance
- Conduct of NEET orientation classes through online. To prepare schedules for classes
- Feedback on teaching learning in online classes are planned
- Organize parents-teachers meeting online.

  
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## CIRCULAR

MDCH/ACC-CIR/2020-2021/002

02/12/2020

This is to bring to your notice that the second Academic and curriculum committee meeting for the academic year (2020-2021) will be held on 9<sup>th</sup> December 2020 through online meet. All faculty members are asked to committee members to attend the meeting through the link mailed to your respective mail ids. The following agenda are to be discussed in the meeting.

- Covid precaution protocol
- Vaccination of covid virus
- Infection control – PPE
- Online seminars/workshops for students
- Follow up of Post graduate dissertations
- Stakeholders Feedback analysis discussion

Principal

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## ACADEMIC AND CURRICULUM COMMITTEE


### MINUTES OF MEETING

The academic and curriculum committee meeting for academic year 2020-2021 was held on 9<sup>th</sup> December 2020 through online meet from 10:00am to 12:30 pm. The following members attended the meeting.

Name	Position	Signature
Dr M.C. Sainath	Chairperson	
Dr. V.Susila Anand	Convener	
Dr. Sharmila Hussain	Member	
Dr Priya	Member	
Dr. J.Selva Kumar	Member	
Dr.G.Siva kumar	Member	

The minutes of meeting are listed below:

- Fever clinics to be established for covid-19 precautions
- Adequate knowledge instilled for students, postgraduates, teaching and non-teaching faculties for vaccination doses for covid-19 infection
- Immense training for students, postgraduates, teaching and non-teaching faculties should be given for covid-19 precautions
- Students to orient for online teaching academic classes
- Faculties are advised to prepare online time table and teaching schedules
- Assessment of students to perform through online evaluation protocols regularly

  
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- Providing PPEs for clinical cases to protect the clinicians against covid-19 virus
- Discussion on progress of PG dissertations. Follow up to be done online.
- Online workshop and program activities are to be prepared to constantly upgrading students' knowledge
- Based on students and employer feedback analysis of 2019-2020, steps were to be taken to organize career orientation lecturers/discussions by dentists' specialists from private sectors on professional ethics and how to lead one's own work and career independently.
- As stated in the teachers feedback, defining program outcomes and course outcomes for all the courses. Subject in charges to define the course outcomes which has to be reviewed by the Heads of the departments. DEU to review the same.
- To conduct more of problem based, cased based learning sessions for pre-clinical and clinical skills acquirement as suggested in Alumni feedback.

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