



# MADHA DENTAL COLLEGE & HOSPITAL

(A Christian Minority Institution)

(Recognised by the Dental Council of India, New Delhi (F.No.v.12017/75/2006-DE dt.01.11.2011)  
and affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai)

Madha Nagar, Kundrathur, Chennai - 600 069. Ph.: 72739 01234, 72749 01234, Fax : 2478 0798  
E-Mail : info@madhadentalcollege.com Website : www.madhadentalcollege.com

Admin. Office : 1A, Chari Street, North Usman Road, T.Nagar, Chennai - 17. Ph : 2814 0212, Tele fax : 044-2814 0213

## CIRCULAR

MDCH/ACC-CIR/2021-2022/001

26/05/2021

This is to bring to your notice that the Academic and curriculum committee meeting for the academic year (2021-2022) will be held on 02<sup>nd</sup> June 2021 in the principal office. All the committee members are asked to attend the meeting. The following agenda are to be discussed in the minutes of meeting.

- 1) Discussion on implementation of The TN Dr. MGR Medical university Examination Schedule.
- 2) Clinical and community Posting schedule for Undergraduate and postgraduate students.
- 3) Preparation of academic calendar, master timetables of students, department schedules, internal exam dates and lesson plans for all the courses
- 4) Value added and add on courses
- 5) Orientation and white coat ceremony for students
- 6) Tentative dates for parent-teacher meets
- 7) Post graduate dissertations
- 8) Any other issue on permission of the chair

### Copy to

1. The Chairman
2. Managing Director/Vice-Chairperson
3. Curriculum committee members
4. All HODs
5. Notice board
6. Office file.

  
Principal

**PRINCIPAL**  
MADHA DENTAL COLLEGE & HOSPITAL  
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## ACADEMIC AND CURRICULUM COMMITTEE

### MINUTES OF MEETING

The academic and curriculum committee meeting was held on 02<sup>nd</sup> June 2021 in the principal office from 10:30am to 01:30 pm. The following members attended the meeting.

Name	Position	Signature
Dr M.C. Sainath	Chairperson	
Dr. V.Susila Anand	Convenor	
Dr. Sharmila Hussain	Member	
Dr. Shubha	Member	
Dr. Priya	Member	
Dr. G. Siva kumar	Member	

The minutes of meeting are listed below:

- 1) To discuss action taken on the minutes of the previous meeting
- 2) Inter departmental classes of undergraduates and peripheral postings schedules of post graduates are finalised
- 3) Discussion made on academic calendar, timetable, department teaching schedules, and lesson plans of undergraduates and postgraduates
- 4) Discussion on The Tamil Nadu Dr. MGR Medical university Examination timetable schedule and steps taken to prepare the students are decided.

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- 5) Discussion on internal exam dates
- 6) Orientation programs for first year, third year, internship and postgraduates' dates are finalised and course co-ordinators are advised to make respective arrangements
- 7) To initiate the practice of conducting White coat ceremony for first year BDS students to provide white coats at the beginning of the study.
- 8) List of Value added and add on courses to be conducted in the current academic year are discussed for students' betterment and advised the course co-ordinators to encourage all the students to participate in the courses
- 9) Parent teachers meetings are to be planned regularly to put forth students' performances

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## CIRCULAR

MDCH/ACC-CIR/2021-2022/002

02/11/2021

This is to bring to your notice that the Academic and curriculum committee meeting for the academic year (2021-2022) will be held on 11<sup>th</sup> November 2021 in the principal office. All the committee members are asked to attend the meeting. The following agenda are to be discussed in the minutes of meeting.

1. Faculty development program
2. Basic life support program
3. Post graduate Thesis submission
4. University examinations
5. Problem-based and simulation-based learning
6. Remedial classes for slow performers

### Copy to

1. The Chairman
2. Managing Director/Vice-Chairperson
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## ACADEMIC AND CURRICULUM COMMITTEE

### MINUTES OF MEETING

The academic and curriculum committee meeting was held on 11<sup>th</sup> November 2021 in the principal office from 1:30 pm to 3:30 pm.

The following members attended.

Name	Position	Signature
Dr. V.Susila Anand	Chairperson	
Dr. Sharmila Hussain	Convenor	
Dr. Shubha	Member	
Dr. Priya	Member	
Dr. G.Siva kumar	Member	
Dr. Sai Shamini	Member	

The minutes of meeting are listed below:

- 1) To discuss action taken on the minutes of the previous meeting
- 2) Faculty development program dates are finalised and hod's are advised to emphasis their faculty members to attend the program
- 3) Based on the students feedback for the academic year 2020-2021, on the need for employability skills, it was planned to conduct Basic life support certification program regularly for every academic year and program dates for interns and postgraduates are finalised and informed the concern department to work on to conduct program

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- 4) Decision on tentative dates for the completion of postgraduate Thesis & dissertation and the HoDs and thesis guides were asked to make students submit research papers on time.
- 5) Identification of slow performers in each course and schedules to be prepared for conduct of remedial classes for them. Assignments and other
- 6) Conduct of case discussions by post graduates and use of simulations for teaching clinical skills to undergraduates.
- 7) In reflection to the feedback analysis of stakeholders, skill training programs, webinars, on recent advances in dental sciences, simulation based and web-based teaching to be given for students. More emphasis on Clinical training sessions, case discussions, increased OP postings timings can be given for undergraduates. To conduct clinical training for the students using goat heads.
- 8) As per alumni feedback, students to be given more opportunities to present in clinical society meetings and learn clinical skills through simulations.

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